

Rotherham Local Safeguarding Children Board Meeting

Thursday 2nd June 2016, 1.00pm – 4.00pm
Meeting Room 5a/b, Wing B, 4th Floor, Riverside House

Present	Apologies
Christine Cassell (Chair) – Independent Chair, Rotherham Local Safeguarding Children Board	Graeme Betts (Member) - Interim Director of Adult Social Care, Neighbourhoods and Adult Services
Phil Morris (Advisor) – Business Manager, Rotherham Local Safeguarding Children Board	Sue Cassin (Member) - Executive Lead for Safeguarding, Rotherham Clinical Commissioning Group
Sarah Dale (minutes) – Administrative Officer, Rotherham Local Safeguarding Children Board	Jean Imray (Member) – Interim Deputy Strategic Director, CYPS, RMBC
Dr Alan Billings (Guest Speaker) <i>Item 2 only</i> – Police & Crime Commissioner	Ian Thomas (Member) - Strategic Director, Children and Young People's Services, RMBC
Sally Parkin (Guest Speaker) <i>Item 2 only</i> – Business Manager, Office of Police & Crime Commissioner	Pepe Di'Lasio (Member) - Head Teacher, Wales High School
Tracey McErlain-Burns (Member) – Chief Nurse, The Rotherham NHS Foundation Trust	Dave Richmond (Member) - Director of Housing and Neighbourhoods, Neighbourhoods and Adult Services, RMBC
Teresa Roche (Member) – Director of Public Health, RMBC	Dawn Peet (Member) - Safeguarding Officer, South Yorkshire Fire & Rescue
Rob Odell (Member) - Chief Superintendent, South Yorkshire Police	Jayne Andrews (Member) - Head of Safeguarding, Yorkshire Ambulance Service
Vicky Schofield (Advisor) <i>also representing Jean Imray & Ian Thomas</i> – Head of Safeguarding & Quality Assurance, CYPS, RMBC	Gary Ridgeway (Member) – Interim Assistant Director CSE Investigations, RMBC
Tracy Holmes (Advisor) - Head of Corporate Communications and Marketing, RMBC	Natalie Shaw (Member) - Detective Superintendent, Public Protection, South Yorkshire Police
Rachel Wilson (Member) - CYPF Consortium Chair/CEO Rush House	Linda Harper (Member) - Interim Director Commissioning and Performance, RMBC
Carole Lavelle (Member) - Deputy of Nursing, NHS England, Yorkshire and Humber	Sarah Mainwaring (Member) - Head of South Yorkshire, National Probation Service - North East Division
Paul Baylis (Member) - Vice Principal, RNN Group	Karen Borthwick (Member) - Director of Education & Skills, RMBC
Maryke Turvey (Member) <i>Items 1-8 only</i> – Assistant Chief Officer, Rotherham/Doncaster Cluster, The South Yorkshire Community Rehabilitation Company	

Julie Lodge (Member) - Nurse Consultant, RDASH	Invited but Did Not Attend
Ann Riley (Member) - Service Manager, CAFCASS	Richard Williams (Member) - Principal, Thomas Rotherham College
Paul Grimwood (Member) - Youth Offending Services Manager, RMBC	Deborah Wadsworth (Lay Member) – Lay Member, Rotherham Local Safeguarding Children Board
Councillor Gordon Watson (Member) - Lead Member for CYPS, RMBC	Zlakha Ahmed (Lay Member) - Lay Member, Rotherham Local Safeguarding Children Board
Zanib Rasool (Lay Member) <i>from Item 4 onwards</i> – Lay Member, Rotherham Local Safeguarding Children Board	
Kevin Stevens (Advisor) <i>Items 1-4 only</i> - Quality Assurance Officer, Rotherham Local Safeguarding Children's Board	
Catherine Hall (Advisor), <i>also attending on behalf of Sue Cassin</i> – Designated Nurse for Safeguarding Children, Rotherham Clinical Commissioning Group	
Sam Newton (Advisor) <i>attending on behalf of Graeme Betts</i> – Assistant Director, Adult Social Care, Neighbourhoods and Adult Services, RMBC	
Councillor Patricia Bradwell (Observer) – Children's Social Care, RMBC	

Agenda Items			
1.	Welcome, Introductions and Apologies	8.	LSCB 2015/16 Budget Outturn Report
2.	Drew Review – An Independent Review of SYP's handling of CSE 1997-2016	9.	RLSCB Sub Groups update Reports and Work Plans
3.	Minutes from 18.03.16, Matters Arising & Action Log	10.	Update on any Inspection Activity
4.	S11 Audit of Organisations Safeguarding Arrangements	11.	Items For Information
5.	Local Authority Designated Officer (LADO) Annual Report 15-16	12.	Any Other Business
6.	Government Review on LSCBs	13.	Future Agenda Items for September 2016 Board meeting
7.	LSCB 2016-18 Draft Business Plan	14.	Details of Next Meeting

No	Agenda Item	Action
1.	Welcome, Introductions and Apologies	
	<p>The Chair welcomed everyone to the meeting including new Commissioner Bradwell and guests Dr Alan Billings, Police & Crime Commissioner (PCC) and Sally Parkin, Business Manager from the Office of the PCC. Introductions were carried out and apologies were noted.</p>	
2.	Drew Review – An Independent Review of SYP’s handling of CSE 1997-2016 – Dr Alan Billings	
	<p>Dr Billings gave an overview of the Drew Review content and findings for the benefit of Members, explaining the context in which the report had been commissioned. The following details were highlighted:</p> <ul style="list-style-type: none"> • The PCC wanted assurances that historic allegations of CSE elsewhere within the county were being addressed. • The report author considered 3 questions when addressing the South Yorkshire Police’s handling of historic CSE cases, which it was deemed the force had now adequately met. • The report highlighted good progress and good quality work, with the force now being consulted by other areas on best practice, although further improvement was needed. • 11 recommendations had been made, some of which refer specifically to LSCBs. • A new action plan is to be created for the implementation of recommendations. These involve engagement with victims, survivors and their families, learning lessons reviews and governance. <p>Board Members were invited to ask questions.</p> <ul style="list-style-type: none"> • Julie Lodge asked if the OPCC accepted the recommendations. Dr Billings stated they were clear, they accepted them and would work on all areas identified. There was a need to see CSE as others see it and meeting survivors was important for their perspective. • Tracey McErlain-Burns asked if there was any manner of learning the Board could take from this, in relation to recognising the voice of the Child and S11 self- assessment. A new Victims, Survivors and Families Panel is being established countywide to ensure victims are treated respectfully and confidentially and their contributions are recognised in going forward. The forum will also be used to explain the process of what Police and Children’s Social Care Services do. • Vicky Schofield requested recommendation 9 was taken forward in joint investigations, as in her experience Social Care and Police investigations too often work separately. A multi-agency approach 	

	<p>to these is needed for successful future investigations and co-location within the building will aid in this.</p> <ul style="list-style-type: none"> Carole Lavelle commented she had been the health representative for both former Police CSE survivor groups and it was important and valuable to get the right representation for the new county group to avoid duplication. Dr Billings noted this observation for future arrangements. <p>Next steps will be appointing a new Chief Constable for South Yorkshire and giving assurance that issues raised in the report are addressed. The new Chief Constable will be appointed within the next few weeks and will need to ensure they start with the Drew report. It will be reviewed in 12 months' time, to ensure they have done what they said they would do.</p> <p>The Chair thanked Dr Billings, stating it would be helpful to have an update in due course and for a clear line of reporting back to be established between LSCBs and the OPCC. The OPCC would be happy to offer help to LSCBs if needed.</p>	
3.	Minutes from 18.03.16, Matters Arising & Action Log	
	<p>The minutes were accepted as a true and accurate record, with no matters arising.</p> <p>The action log was examined and appropriate actions updated or discharged, as per Appendix 1.</p>	
4.	Section 11 Audit of Organisations Safeguarding Arrangements – Kevin Stevens	
	<p>Kevin Stevens was welcomed to the meeting. His report set out the details of the Section 11 (S11) audit that was carried out in 2015/16 and summarises agency responses, as well as identifying strengths and areas for improvement. These will feed into business planning and the learning and development framework over the course of the next 12 months.</p> <p>Key items which were picked up from the report were as follows:</p> <ul style="list-style-type: none"> Constructive positive feedback was received, with many welcoming the process and found it rewarding and enlightening. It was also used as a prompt by many to revisit their policies and practices currently in place. Pivotal to have the challenge meeting and peer review element to this. This gained a greater understanding of where agencies felt they were in relation to safeguarding in their organisations. 3 cross cutting themes emerged from the findings. Insufficient detailed evidence for each standard, practice not as consistent as people stated when investigated and significant amount of single agency audits not being shared across the partnership. The LSCB have been requesting the submission of these audits for the last 18 months but very little is still being put forward. The Business Unit will circulate the template for supplying audit summaries, to agencies. 	Action 1

The following recommendations were put forward for the Board to consider:

- The S11 self-assessment is developed as an online tool. This will enable a better assessment of organisations safeguarding arrangements and can be built upon as a rolling live audit document each year. Both the voluntary sector and education use this tool quite successfully as well as other Local Authorities.

Maryke Turvey asked if it could be a county audit this would be welcomed by county wide organisations; Julie Lodge supported this, rather than having multiples of the same tools for different Boards. Tracey McErlain-Burns queried if it would be able to freeze at a particular point in time and give results; Kevin Stevens assured her this can be done as well as retrospectively and would therefore meet people's needs.

Agreement was made by the Board to move to the online version in order to be as consistent as possible.

- S11 action plans to be reviewed more frequently by P&QA sub group through self-assessment, in agreement with Board Members.
- An annual rolling programme of peer challenge visits to organisations, co-ordinated by the RLSCB. This will involve partners reviewing evidence themselves to reach a judgement, as well as speaking to front line staff for evidence of embedded practice.

Tracey McErlain-Burns noted that people would need to know what is expected of them prior to going in to other organisations. Things could not be 'unseen' by participants and would have to be acted on accordingly if appropriate. Rob Odell requested there was not a duplication of other inspections being carried out within organisations and if an in-house inspection was announced the S11 peer review activity would be halted. Members supported this recommendation in principle.

It was agreed to move forward on these three key recommendations.

A further recommendation that required discussion was DBS checks and mandatory training. The audit had revealed that different organisations have different timings of how often refresher training takes place, and as a Board there was a need to agree what is the reasonable minimum. DBS checks also had inconsistencies with some organisations having all staff re-checked regularly whilst others did not.

Maryke Turvey noted that some organisations were acting on this in response to what their Inspectorates were stating was best practice. Councillor Watson also noted there was a need to monitor evaluation of training, as a huge amount of money is spent on this and agencies need to measure the impact of added value of training. Vicky Schofield commented it was a routine struggle to examine impact, but the Learning & Improvement work plan will address this. The RLSCB Business Unit will also examine issues around DBS and take forward.

The Chair thanked Mr Stevens and partners for their work involved. The Board appear in a much better position on completing S11, which

	evidences both partnership collaboration and partnership challenge.	
5.	Local Authority Designated Officer (LADO) Annual Report 15-16 – Vicky Schofield	
	<p>Vicky Schofield gave an overview of the LADO Annual Report for the benefit of Members. The report sets out the role of LADO, including types of enquires which required further investigation and agency contributions, partnership working and content of referrals.</p> <p>There has been a slight increase this year in numbers of referrals which have progressed to strategy discussion. This has included referrals relating to taxi drivers and driving instructors, as well as schools. Matters with schools have been taken forward and dealt with appropriately.</p> <p>The following points were raised by Members:</p> <ul style="list-style-type: none"> • Tracey McErlain-Burns & Catherine Hall commented on Page 6 of the report; Health representatives being consistently invited but not attending meetings – the designated officer does not appear to be receiving all invites. • The electronic referral process to MASH requires a discussion on how to be improved for LADO referrals. • Zanib Rasool enquired how to raise LADO's profile for smaller groups within communities. <p>Vicky Schofield is to convene a Task and Finish group to examine the electronic referral process and will also include today's comments regarding Health representation. She will also take forward the issue of raising visibility for the community sector outside of the meeting.</p> <p>It was noted that direct contact with the LADO always welcomed and indicated positive partnership working.</p>	Action 2
6.	Government Review on LSCBs	
	<p>The Chair explained the Wood review on LSCBs had been published quite unexpectedly in terms of timing, but was important for Board Members to read and examine its content. The Chair also directed Members to the Government's response to the review, which gave indications that there are some proposed changes from central government and which have implications for future funding and operation of LSCBs.</p> <p>The following highlights from the government response were noted:</p> <ul style="list-style-type: none"> • A suggestion there should be a stronger more flexible statutory framework, placing new requirements on three key agencies; Local Authorities, Police & Health, with less defined expectations on wider partners. The three key agencies will need to determine what the local area will be and consider resourcing, governance and scrutiny within this. • SCRs will be centralised for more complex cases which may have national learning, with local areas to still undertake local reviews. Lessons will be disseminated both nationally and locally to ensure 	

	<p>practice is informed. It is unclear what the remit will be as yet but the Government appear determined to push forward with this.</p> <ul style="list-style-type: none"> • CDOP will move from Department of Education to Department of Health. There will continue to be reviews but this may be regionalised in some way. Difficulties have been cited in obtaining an overview of data for regional areas in the past. <p>It is clear there will be implications for Rotherham and challenges ahead.</p> <p>The Chair gave invitation for comments from Members.</p> <ul style="list-style-type: none"> • Catherine Hall acknowledged these were good proposals but timescales were needed, especially if legislation required amendment first. • Terrie Roche welcomed the idea of a national CDOP database but to run alongside local panels, but there was still a need to work with local sensitivities. • Rob Odell gave concern on SCRs being carried out by a national independent body, which could lead to delays and less integrated links with the local criminal proceedings. <p>The Chair explained that the document clearly indicated a change to statutory framework which would require primary legislation before Parliament first. As a Board there is a need to take every opportunity to comment during consultation and Members were asked to read the details of the Wood report and familiarise themselves with the Government's recommendations.</p> <p>Any further comments to be sent to the RLSCB Business Unit which will be picked up in the next Executive group and Board meeting.</p>	
7.	LSCB 2016-18 Draft Business Plan	
	<p>The Chair thanked those for feedback provided. Since its initial workings which were produced at the Board Development Day in February, it has evolved to provide a good planning framework for priorities being set over the next two years. The Business Plan will be reviewed at least quarterly and within sub groups there will be a direct line of sight back from their work plans to the Board for impact.</p> <p>Tracey McErlain-Burns gave her support to the document stating that the strategy priorities were simple, clear and explicit. It was also noted having the priorities as a headline on all Board and sub group agendas acted as a good aid memoir.</p> <p>Board Members were invited to approve the first draft provided today; the Plan was agreed. The Chair thanked sub groups for the strong links being produced between the sub groups and the Board in taking forward our priorities.</p> <p>A key next step will be to identify the evidence of the impact of work in the business plan. The Business Plan will also be put on the RLSCB website with a version control included.</p>	

8.	LSCB 2015/16 Budget Outturn Report	
	<p>Phil Morris informed the meeting that the outturn for 2015/16 is a balance of £1,231 underspend for the financial year. Following organisation reviews and the Wood LSCB review, the budget formula will require revisiting within the next 12 months.</p> <p>There is a legacy issue of potential tax liability, which has been communicated to the Council. The Chair reassured Members that the Council has ensured the Chair's current contract will not take the budget into arrears in future. The Chair will seek advice from the Council for any further implications.</p>	Action 3
9.	RLSCB Sub Groups update Reports and Work Plans:	
9.1	Child Sexual Exploitation (CSE) Sub Group – Gary Ridgeway	
	<p>In Mr Ridgeway's absence, Mr Morris gave an update on the progress of the CSE Sub Group in addition to the report circulated.</p> <p>Proposal has been put forward to expand the remit of the CSE sub group to include missing children and children missing education. Board Members were asked to consider and approve this request.</p> <p>Discussion followed on where this issue had sat previously and if the CSE agenda would be diluted by adding this. Vicky Schofield explained these two issues were often grouped together in other Local Authority areas. Members agreed to the proposal.</p> <p>The following areas were also discussed by Members:</p> <ul style="list-style-type: none"> • The Board needs assurance victims, survivors and families are appropriately included in CSE operations partnership learning reviews. • The LSCB as a whole are sighted on findings of learning lessons, rather than contained within one Sub Group. The Board need a level of independence in this in light of the Drew report, to ensure appropriate links and connectivity is made across Sub Groups. • Sam Newton stated that links between the Safeguarding Adult Board were for consideration as well, as some Operation Clover survivors were now adults and engaging with Adult Social Care Services. <p>Phil Morris will seek clarification from Gary Ridgeway that the Terms of Reference take the above points into consideration.</p> <p>An invitation has been extended via Councillor Watson for a Councillor to become an observer for the Sub Group. Councillor Watson will take this invitation forward to the Improving Lives Select Commission, but will act in the interim if needed.</p> <p>The Chair raised the topic of the 'Standing Together' communications strategy, as highlighted in the report. Tracey Holmes gave an insight into this and explained the background and history to the strategy. Driven in partnership working to raise awareness of CSE, it was widely agreed it had now lost impetus. It was agreed there was a need to review; as no group</p>	Action 4

	<p>has current responsibility for it the CSE Sub Group will be asked to examine where it would be best placed, to be taken forward.</p> <p>Members were invited to raise any observations or guidance on E-safety or connectivity with LGBT /Roma /Pakistani community involvement to Gary Ridgeway outside of the meeting.</p>	Action 5
9.2	Serious Case Review (SCR) update – Phil Morris	
	<p>Phil Morris gave a verbal update on the recently commissioned Serious Case Review for Child 'J'.</p> <p>The case is to be jointly commissioned with Sheffield; Rotherham LSCB will have ownership of the SCR as the incident occurred within the Borough. There is a substantial history of services involvement in Sheffield, but minimal for Rotherham as the family had only moved to the Borough a few weeks prior to the incident. The first joint panel meeting will take place next week to examine Terms of Reference and the report author will be Russell Wate. The proposed methodology to be used will be Individual Management Reviews, examining records, followed by a practitioner event involving key front line staff to reflect on practice.</p> <p>The criminal investigation is still ongoing and the developmental progress of the child remains unclear or if delay is related to the incident. The Chair asked for the position of the criminal investigation to be checked so it is clear at which stage this is at and can be taken into consideration by the Board.</p>	
9.3	Performance and Quality Assurance Sub Group (P&QA) – Tracey McErlain-Burns	
	<p>Tracey McErlain-Burns highlighted key points from her report and proposed work plan:</p> <ul style="list-style-type: none"> • The Performance Management Framework contains a summary on Page 2 which has been taken down from the Improvement Board reports to ensure consistency and triangulation. • Concerns have been raised with the findings of the Strategy Meetings audit. Vicky Schofield is leading a Task and Finish group to address this. • The May 2016 meeting agreed to address Looked After Children's initial health assessments and made a commitment to drive improvement and attain within the 20 working days standard. A Task and Finish group has been convened and this will be carried forward into the work plan and priorities. Vicky Schofield agreed a shift from single agency to multi-agency focus was needed on this issue in order to take it forward. <p>Julie Lodge stated she was involved with many Sub Groups and Boards within the county, but within the recent P&QA meeting she saw a level of honesty and transparency between agencies when addressing an issue which was refreshing. It evidences a shift in partnership working and a move to take improvement forward and reassurances should be taken from this observation. The Chair agreed that both the Section 11 process and</p>	

	<p>the information which agencies are now bringing forward is reassuring and is being seen within all Sub Groups. CDOP was also noted as identifying practice to take forward for embedding within operation delivery of services.</p> <p>Paul Baylis queried if all schools and colleges now had access to the S175/157 audit. It was confirmed the audit has been disseminated to all Designated Safeguarding Leads and all 129 schools and colleges are on board and in agreement to complete the audit.</p>	
9.4	Child Death Overview Panel (CDOP) – Teresa Roche	
	<p>Teresa Roche went through her report, giving detail to the item. The following key points were noted:</p> <ul style="list-style-type: none"> • Full Membership is now in place; two paediatric registrar observers from TRFT had also attended a recent meeting, which was welcomed by the group. Ms Roche stated it was important for the group to have an open invitation to appropriate colleagues for the chance to observe and understand the work of CDOP. • There is key learning in understanding the discharge planning process from hospital to community and how it is followed up to ensure prescription medicine is being administered correctly. • The Safe Sleep Assessments were discussed and a need for more effort to involve other care givers for infants in this. Other family Members need to be involved and provided information in order to empower families in their caregiving responsibilities. • A review of the Safe Sleeping policy was also recommended. This is to ensure information relating to the new criminal offence, of co-sleeping when under the influence of alcohol or drugs, be included in any training and is discussed explicitly with parents. <p>Tracey McErlain-Burns informed the meeting that September is to be used in TRFT as a theme of 'Safe-tember', with safe sleep being built into the programme. Ms Roche thanked her for this and explained this would be beneficial for the re-audit of safe sleep that will also take place around this time. There was a need for other agencies to take their training on this wider and Ms Roche was happy to share the results of the audit with organisations.</p> <p>Commissioner Bradwell suggested children's centres be a key place for young mums to take these messages forward and would be a good way of disseminating this information. Tracey McErlain-Burns also suggested placing within primary school education for a child to have awareness with younger siblings.</p> <p>The Chair stated the Business Unit will ensure safe sleep is picked up in the next Board newsletter as a theme.</p>	Action 6
9.5	Learning and Improvement Sub Group (L&I) – Vicky Schofield	
	<p>Vicky Schofield reported for the first time as the new Chair for the Sub Group. The following highlights were noted:</p>	

	<ul style="list-style-type: none"> • One meeting had been held, with discussions centring on priorities, governance, updating procedures and how business will be assisted for the Sub Group. A development session is to be held to support this and Membership has been addressed. • Significant multi-agency practice needs to be examined regarding the findings from the S47 and Strategy Meetings Audit. A Task and Finish group is being set up to tackle this, which will report back to both L&I and the P&QA Sub Groups. • Changes are to be made to align the LADO process with MASH function, and child protection register checks are to be reviewed also. There is a need for all safeguarding enquiries and referrals to be routed through the MASH. Organisations have been given notice that single agency procedures will need to be amended and it is anticipated that the change to the process for Register Checks / CP Enquiries will be in July 2016. <p>Vicky Schofield confirmed they were struggling for dates for the development day when people are available and asked Members to take back and ensure their representatives for the sub group can prioritise the half-day session, in order to get the Sub Group on a firm footing going forward</p>	
10. Update on any Inspection Activity		
	<p>Members were asked to give details of any Inspection Activity from their respective agencies.</p> <p>YOS - The Young Inspectors are conducting an inspection of the Youth Offending Service today. Feedback will be given at the next Board meeting.</p> <p>CCG – Two inspections are currently taking place.</p> <ol style="list-style-type: none"> 1. self-assessment and peer challenge by NHS England to ensure safeguarding commitments. This is still in the early stages. 2. Looked After Children inspection; a national roll out with emerging peer challenge. <p>On completion evidence will be submitted to the Performance & Quality Assurance Sub Group.</p> <p>Local Authority – An Ofsted improvement visit has taken place with 1 day focused on Early Help. Initial findings suggest an improving picture but still work to do around practice. The visit also looked at CSE with similar outcomes as previously reported to the Board. Unclear as to whether a written report or improvement letter will be received from Ofsted on the findings as these are visits and not actual inspections. Updates will be provided to the next Board meeting.</p> <p>South Yorkshire Police – are in the middle of a peer review being conducted by Lancashire Police force; interim review finishes this week</p>	

	<p>which will touch on child protection matters.</p> <p>HMIC will also be carrying out an inspection over the course of a month, to examine legitimacy and demand as well as Child Protection matters. Outcomes will be reported back to the Board.</p> <p>CAFCASS – A peer review was undertaken last November and ongoing audits from national audit. Local report to go to Performance & Quality Assurance Sub Group.</p> <p>RNN College – Dearne Valley College have put forward a proposal to join the RNN group area; to go to public consultation and for the two current College Boards to make a final decision. A future inspection to take place November 2016 or February 2017.</p> <p>RDASH – Joint Targeted Area Inspections focus and preparation at the moment.</p> <p>TRFT – CQC are due at any time to undertake an unannounced and announced inspection. Sustainability and transformation programmes in future could potentially change services provided within Rotherham. Will advise of when appropriate to bring to Board as still at the early stages.</p> <p>Christine Cassell updated of the direction of safeguarding inspections and the Joint Targeted Area Inspections on CSE. 3 are known to be completed 6 to be undertaken in total on this theme but the next focus will be Domestic Abuse. This links with the LSCB Neglect priority.</p>	
11.	For Information	
	<ul style="list-style-type: none"> • Executive Group minutes 28.04.16 • Independent Reviewing Officer (IRO) Annual Report 2015-16 – This report was not circulated as internal reporting was not yet complete. To be an agenda item for the September meeting. • Annual Safeguarding Unit Report 2015-16 • LSCB Self-Evaluation 	
12.	Any Other Business	
	None raised.	
13.	Future Agenda Items for September Board Meeting	
	13.1 Concordat on Children in Custody	

	13.2 CAFCASS National CE strategy 2015-16 & Private Public Law 13.3 LSCB Annual Report 2015-16 13.4 Independent Reviewing Officer (IRO) Annual Report 2015-16 13.5 Annual Safeguarding Unit Report 2015-16 13.6 Early Help Update Report	
14.	Date of Next Meeting	
	Date: Friday 9 th September 2016 Time: 1.00pm – 4.00pm Venue: Meeting Room 5a/b, Wing B, 4 th Floor, Riverside	

Attendance Table		
Agency	02.06.16	Percentage
Public Health	✓	100%
TRFT	✓	100%
SYP	✓	100%
CYPS	✓	100%
CYPF Consortium	✓	100%
SYFR	X	0%
NHS England	✓	100%
RNN group	✓	100%
Adult Social Care	✓	100%
Education	X	0%
RDaSH	✓	100%
CAFCASS	✓	100%
NPS	X	0%
SYCRC	✓	100%
Rotherham CCG	✓	100%
YOS	✓	100%
Thomas Rotherham College	X	0%
YAS	X	0%
Lay Member	✓	100%

Appendix 1

Actions Raised On 02.06.16		
Action No	Owner	Details
Action 1	Business Unit	To circulate the template to agencies for sharing single agency safeguarding audits.
Action 2	Vicky Schofield	Learning & Improvement sub group will follow up on evaluating impact of safeguarding training for both multi and single agencies and work this into their Work Plan.
Action 3	Chair	The Chair will seek advice from the Council on the HMRC issues for any further implications that could affect the LSCB budget.
Action 4	Phil Morris	Phil Morris will seek clarification from Gary Ridgeway that the Terms of Reference for the CSE sub group take the points discussed into consideration (see Item 9.1)
Action 5	Gary Ridgeway	'Standing Together' communications strategy be reviewed, with the CSE sub group to decide where best to place this in order for it to be taken forward.
Action 6	Business Unit	Safe Sleep to be a theme in the next RLSCB newsletter.

Ongoing Actions 02.06.16			
No & Meeting Date	Owner	Details	Update
Action 1 – 18.03.16	David McWilliams	It was agreed that Mr McWilliams should be asked to give a full presentation on the early Help Update Report at the next Board meeting in June	Further work to be done on the performance framework – to be brought to September's meeting. It was agreed at the LSCB Executive Meeting on 12th May 2016 to defer this item until the September 2016 Board Meeting.
Action 6 – 18.03.16	Phil Morris	The needs analysis report is in the public domain, and can therefore be added as a link on the RLSCB website.	This is included in the re-development of the LSCB website which will be completed over the summer of 2016.

Action 8 – 18.03.16	Phil Morris	The Child R serious case review itself is complete, but, before the trial, the RLSCB will need to gather evidence to show that the recommendations from the review have been carried out.	Correspondence has been sent to organisations involved (26.05.16) seeking assurances on implementation of learning. 3 of 4 organisations have responded so far. To be completed before publication.
Action 9 – 18.03.16	Maryke Turvey	Ms Turvey will ask the local chair of MAPPA for a data strand that can be incorporated into the audit cycle.	Ms Turvey to liaise with Sarah Mainwaring. Item to come back to the meeting as a future report.
Action 10 – 18.03.16	Sarah Dale/ All	The implications of national and local budget changes will be added to the agenda for a future meeting.	Members agreed this item will be on the agenda for September's Board meeting to discuss consultation process of budget setting. Members were asked to consider safeguarding issues as they arise in their budgetary and to inform the Business Unit of key issues by September.

Actions Discharged On 02.06.16

No & Meeting Date	Owner	Details	Update
Action 2 – 18.03.16	All group	The group was asked to submit any updated actions on the Section 11 audit to Mr Stevens by the 31/03/2016, so that he can write a full report for the June Board Meeting.	Completed – see Agenda Item 4.
Action 3 – 18.03.16	Christine Cassell	Ms Cassell will find out what measure of control the RLSCB will be given over the quality and quantity of the extra provision that will be commissioned by the DfE.	The new improvement partner Lincolnshire LSCB will be offering 20 days support to undertake an external evaluation and peer challenge of the Board. This piece of work will aid us in the next stage of development and improvement.
Action 4 – 18.03.16	Phil Morris	A copy of the LSCB self-evaluation will be included in the papers for all future RLSCB meetings.	Completed – see Agenda Item 11.4

Action 5 – 18.03.16	Phil Morris and Vicky Schofield	Mr Morris and Ms Schofield will take the neglect strategy framework forward, reflecting on the discussion and finding a way to describe it within the business plan.	Completed – see Agenda Item 7
Action 7 – 18.03.16	Phil Morris	It was agreed that shorter Performance and Quality Assurance summary report should be distributed before each board meeting, and that the full PMF should be uploaded onto the secure portal so that Members can analyse the results in more depth; in addition, screenshots will be provided to demonstrate the key trends. Mr Morris will take this action forward.	Completed – see Agenda item 9.2.
Action 1 – 17.12.15	Rebecca Wall	<p>Amend the LADO report to remove comment regarding LADO referrals going through MASH from October 2015, as this is currently not the case.</p> <p>18.03.16 Ms Schofield stated that this issue has been discussed by the MASH Strategic Group. Any new policies should be signed off by the Performance and Quality Assurance Sub Group before being presented to the board and Ms Schofield can then follow up their implementation through the Learning and Improvement Sub Group.</p> <p>All partners must be clear about referral routes for the LADO, so it must be written into the RLSCB's policies and procedures. This policy will be discussed at the next Learning and Improvement Sub Group meeting.</p>	Dealt with under Agenda Item 5.

Action 4 – 17.12.15	Phil Morris / Vicky Schofield	<p>Set up a task and finish group to develop a pathway for prevent referrals for children and young people.</p> <p>18.03.16 Mr Morris stated that the partnership's Prevent action plan is being led by the Community safety Team, and will be discussed at their next partnership meeting in April 2016. Ms Schofield has been asked to chair the Channel Panel, which will pick up the pathway for referrals: she already has a draft panel in place, and the first meeting will be convened in April 2016 with a draft terms of reference. The completed draft of the pathway will be signed-off the Safer Rotherham Partnership before being taken through the usual governance process – it will also be discussed by the MASH Steering Group. Colleagues from South Yorkshire Police have built intelligence checks and the vulnerability assessment framework, which can help colleagues to decide whether or not to refer a case to Channel, into the framework. Ms Schofield will provide an update on Prevent / Channel at the next meeting.</p>	Steps taken to establish a task and finish group – completed.
Action 12 – 17.12.15	Teresa Roche & Elaine Redding	<p>Discuss carrying out Internal Management Reviews for the SIDS Death where a lack of escalation was identified.</p> <p>18.03.16 To be carried over to the next meeting.</p>	Work now being taken up within CDOP group, producing good local learning. Action closed.
Action 15 – 17.12.15	Phil Morris	<p>Write to Board partners for confirmation of their contribution for the financial year 2016-17</p> <p>18.03.16 Mr Morris confirmed that letters and invoices have been sent out to lead officers.</p>	Completed & discharged.

Action 16 – 17.12.15	Julie Lodge	<p>Supply the link for the Safeguarding Film screened at the RDASH Safeguarding conference.</p> <p>18.03.16 Mr Morris will check that Julie Lodge has completed this action.</p>	Link emailed out to Members 07/04/16.
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