

Rotherham Local Safeguarding Children Board (RLSCB)

Minutes from the meeting of Rotherham Local Safeguarding Children Board, held on Friday 18th March 2016, 1pm – 4pm in Meeting Room 5a & 5b, 4th Floor, Wing B, Riverside House

In attendance:

Christine Cassell – Chair	Independent Chair, Rotherham Local Safeguarding Children Board
Faye Prosser - Minutes	Administrative Assistant, Rotherham Local Safeguarding Children Board
Phil Morris - Advisor	Business Manager, Rotherham Local Safeguarding Children Board
Catherine Hall – Attending on behalf of Sue Cassin and Carole Lavelle	Designated Nurse for Safeguarding Children, Rotherham Clinical Commissioning Group
Paul Baylis – Member	Vice Principal, RNN Group
Sam Newton – attending on behalf of Graeme Betts	Head of Service, Adult Social Care, Neighbourhoods and Adult Services, RMBC
Jayne Andrews – Member	Head of Safeguarding, Yorkshire Ambulance Service
Jason Harwin – Member	Chief Superintendent, District Commander for Rotherham, South Yorkshire Police
Jean Imray – Member	Interim Deputy Strategic Director of Children's Services, RMBC
Paul Grimwood – Member	Youth Offending Services Manager, RMBC
Maryke Turvey – Member	Assistant Chief Officer, Rotherham/Doncaster Cluster, The South Yorkshire Community Rehabilitation Company
Ian Thomas – Member	Strategic Director, Children and Young People's Services, RMBC
Emma Hollingworth – Attending on behalf of Tracy Holmes	Communications Manager, RMBC
Vicky Schofield –Advisor	Head of Safeguarding and Quality Assurance, RMBC
Rachel Wilson – Member	CYPF Consortium Chair/CEO Rush House
Jo Abbott – Attending on behalf of Teresa Roche	Consultant, Rotherham Public Health
Natalie Shaw – Member	Detective Superintendent, Public Protection, South Yorkshire Police
Zanib Rasool – Lay Member	Lay Member, Rotherham Local Safeguarding Children Board
Kevin Stevens – Advisor	Quality Assurance Officer, Rotherham Local Safeguarding Children Board

Apologies:

Tracy Holmes – Advisor	Head of Corporate Communications and Marketing, RMBC
Sarah Mainwaring – Member	Head of South Yorkshire, National Probation Service - North East Division
Pepe Di'Lasio – Member	Head Teacher, Wales High School
Julie Lodge - Member	Nurse Consultant, RDASH
Teresa Roche – Member	Director of Public Health, RMBC
Carole Lavelle – Member	Deputy of Nursing, NHS England, Yorkshire and Humber
Dawn Peet – Member	Safeguarding Officer, South Yorkshire Fire & Rescue
Sue Cassin - Member	Executive Lead for Safeguarding, Rotherham Clinical Commissioning Group
Graeme Betts – Member	Interim Director of Adult Social Care, Neighbourhoods and Adult Services
Karen Borthwick – Member	Director of Education & Skills, RMBC
Gary Ridgway - Member	Assistant Director, CSE Investigations, RMBC
Linda Harper – Member	Interim Director Commissioning and Performance, RMBC
Ann Riley – Member	Service Manager, CAF/CASS
David McWilliams	Assistant Director, Early Help and Family Engagement, RMBC
Dave Richmond – Member	Director of Housing and Neighbourhoods, Neighbourhoods and Adult Services, RMBC
Gordon Watson – Member	Lead Member for CYPS, RMBC
Richard Williams - Member	Principal, Thomas Rotherham College
Tracey McErlain-Burns - Member	Chief Nurse, The Rotherham NHS Foundation Trust

**Agenda
item:**

Action:

1. Welcome / apologies and introductions

Christine Cassell welcomed everyone to the meeting, including new members, and brief introductions were carried out. Apologies were noted and accepted as above.

It was agreed that the RLSCB will arrange for name boards to be provided for the next meeting.

Ms Cassell reiterated the need for all agencies to be represented at RLSCB meetings. She advised the group that she will be writing to chief officers to confirm Board members and to request that deputies are sent to meetings if the agreed representative is unable to attend. All episodes in which an organisation is not represented will be followed up.

2. Previous RLSCB Minutes from 17.12.2015 and Matters / Actions Arising

Mr Thomas asked for the minutes to record that he was absent from the last meeting for a medical reasons.

The minutes were taken as an accurate record of the meeting and signed off. It was agreed that the minutes can be published on the RLSCB website.

Updates on the actions from 17.12.2015 can be found in Appendix 1.

3. Early Help update report – Paul Grimwood

David McWilliams sent his apologies for this meeting, and was therefore unable to give a full report on the progress of Rotherham's Early Help offer. **It was therefore agreed that Mr McWilliams should be asked to give a full presentation on this item at the next Board meeting in June**, to be accompanied by a discussion of the following issues:

- Pathways for accessing Early Help: there are concerns about the clarity of pathways between the local authority and South Yorkshire Police although the pathways have been streamlined and training sessions are being held to promote multi-agency working.
- Timescales around assessment.
- Governance: there needs to be a discussion about how the RLSCB will be sighted on the performance framework for Early Help. Governance of Early Help is the responsibility of the Improvement Board, and the Children and Young People Partnership has a task and finish group that feeds into the Improvement Board.
- Key indicators, performance data, and the need to provide evidence of the impact of the Early Help offer.
- The overall Early Help framework.

Mr Grimwood advised the group that Rotherham's Early Help agenda, after a slow start, has progressed a long way in a very short time despite the ongoing budgetary pressures, and is now a very good offer. The RLSCB was able to support the Early Help offer by updating information for practitioners and publicising the launch.

Mr Thomas stated that the offer has received positive feedback from schools, and that credit should be given to the Early Help staff for accommodating the changes; he noted that, since step-down panels were introduced on the 09/02/2016, ninety nine children and families have had their cases stepped down to Early Help. When a case has been referred to the Early Help, they have twenty days from the date of referral to produce an assessment. The rates of re-referral to Children's Social Care are currently too high at 30%. Mr Thomas explained that Early Help will be covered at the Ofsted Improvement visit in April 2016, during which the team will be provided with more clarity about

benchmarks.

There was a brief discussion about the need to build a means of obtaining immediate feedback into the Early Help pathway, with Ms Cassell noting that it might take some time for the existing performance indicators to give a sense of the impact of the offer. Mr Thomas stated that he would welcome the RLSCB's views when the report is submitted for comment and oversight, and suggested that the RLSCB could have oversight of the performance scorecard for Early Help, which is being honed in order to focus on support for vulnerable groups. It was agreed that the RLSCB will have oversight of the performance data provided by the Early Help Team.

Mr Grimwood stated that the Early Help team is seeking the views of young people about the future of the service; the link to this consultation can be found on the RLSCB website, and the group was asked to promote it through staff who work with children and young people.

Ms Cassell stated that the RLSCB should be very pleased that the Early Help offer has been launched, and that the group would look forward to receiving a full report at the next meeting.

4. Section 11 update – Kevin Stevens

Mr Stevens provided an update on the progress of the Section 11 Audit, focusing on the single-agency Section 11 Audit Challenge meetings that took place over three days in February 2016. Ms Cassell asked the partners to share their experience of the challenge process, and all of the responses suggested that it had been beneficial: Ms Shaw stated that the audit had allowed agencies to reflect on recent changes that they had made; Mr Thomas had found the process very helpful; and Mr Grimwood noted that he had found the presence of 'peer' reviewers from other agencies to be particularly useful, as they brought an extra dynamic to the sessions. Mr Stevens felt that some of the audits were refreshingly honest, which will be useful when the audits are collated and the overarching themes identified, while Ms Cassell stated that some agencies did not 'sell themselves' as well as they might have, as evidence of good practice, absent from the reports themselves, was often unearthed during the discussions that took place after the initial presentations.

The group was asked to submit any updated actions to Mr Stevens by the 31/03/2016, so that he can write a full report for the June Board Meeting.

An online safeguarding audit tool has been created for schools to reflect their S157/175 duties: this is a rolling programme, and will provide its users with a clear picture of their progress with regards to safeguarding. Mr Stevens is investigating the possibility that other partner agencies could use a similar tool, which would allow for bi-annual audits and a cycle of challenge meetings; one of the benefits of a continual cycle of such meetings is that more than one agency could provide challenge to each partner's audit. The CYPF Voluntary Consortium can also use the online tool as a means of reporting back to this and other safeguarding boards.

Ms Rasool stated that the online audit tool was praised at a recent governors meeting that she attended at a local school. Only two schools have yet to use the online tool – the RLSCB is still encouraging them to do so, and Mr Thomas can contact them personally if necessary.

Ms Andrews agreed to provide a copy of the Yorkshire Ambulance Service's generic audit in May 2016 so that it can be built into the audit cycle.

It was agreed that the online toolkit should be developed further by the RLSCB so that it can be rolled out to other agencies.

5.

LSCB Self-Assessment, Development Day feedback & AILC submission to DfE –
Christine Cassell

Ms Cassell thanked everyone who took part in the RLSCB Development Day. The RLSCB still needs to improve in a number of areas, and it will also be necessary to consider the national LSCB review which is due to report by the end of March 2016, although there have been no clear signals about the direction that the review will take. The final consultation report will be submitted to MPs for consideration, and any subsequent changes to statutory guidance can be expected to take place within eighteen months to two years.

The Department for Education did not agree with the RLSCB's bid for additional innovation funding, and it was felt that providing a grant would be too complicated; instead, they have offered 'additional resources' for expertise. Under the DfE's proposal, work will be partly commissioned by them for the RLSCB; it has been suggested that part of this funding could be used for a peer review, which will give an external perspective on the Board's self-assessment. **Ms Cassell will find out what measure of control the RLSCB will be given over the quality and quantity of the extra provision.**

Ms Cassell gave a brief presentation about the day's outcomes. The full presentation will be distributed along with the minutes.

The following comments were made about the development day itself:

- Mr Harwin suggested that further development days could focus on the five strands of priority areas identified.
- Ms Hall stated that requiring the attendees to move from one group to the other, while disruptive, was very helpful, as it forced them to interact with different people. It was suggested that group leaders or facilitators might be useful at future events, because time was wasted as each group worked out what was required of them.
- It was suggested that rolling sessions could be held for front line practitioners, in order to ensure that key messages are disseminated through organisations. This idea could be tested as the Business Plan is developed over 2016-17.
- Ms Turvey noted that the Doncaster LSCB allowed practitioners to ask questions of board members during a development day, as a way of opening up the board so that it could present its business to the workforce. Ms Cassell agreed that this could be a good way of building links with practitioners.
- Ms Schofield emphasised the importance of assurance, noting that an overarching theme during the development day was the difficulty of evidencing changes in practice.

There was a discussion about the self-evaluation, which will be continually re-evaluated and updated with hyperlinks to audits. The RLSCB will improve the clarity of the wording of the evaluation form, and any further comments about the content can be passed on to Ms Cassell. The self-evaluation will be tested by a peer review before the summer of 2016, and this will be followed by a larger peer review in the autumn. Mr Thomas is commissioning a peer review in readiness for the restoration of the local authority's powers, possibly using the DfE's resources to fund an external assessor.

A copy of the LSCB self-evaluation will be included in the papers for all future RLSCB meetings.

The following comments were made about the final slide, which lists the RLSCB's priorities:

- Mr Thomas, noting that Ofsted will look at the RLSCB website is, asked if it contains sufficient information for children and families, and suggested that communication should be added as a key summary element or strand of priority.
- Mr Thomas suggested that the 'children who go missing' heading should be expanded to include children who are missing from education.
- There was considerable discussion about whether or not the other forms of abuse – sexual abuse, emotional abuse, physical abuse and neglect – should be added as priorities. It was agreed that a framework will be needed to define a neglect strategy, which will set out the responsibilities of agencies in order for the board to hold them to account; the framework can then be tested, and actions will be defined for both the RLSCB and the Safeguarding Adults Board. The RLSCB's business plan must make clear the Board's responsibility for ensuring that action is being taken to protect children from all forms of abuse. Ms Andrews stated that the RLSCB will need to look at the categories defined in the reporting framework, as the inspectors will expect the Board to be clear about what its priorities are. **It was agreed that Mr Morris and Ms Schofield will take this action forward, reflecting on the discussion and finding a way to describe it within the business plan.**
- It was recognised at the development day that child sexual exploitation should be recognised as part of wider child protection.
- Ms Newton stated that the domestic abuse priority group and forum will be reinstated, and that the Domestic Abuse Co-ordinator post is to be re-advertised; the group, forum and co-ordinator will be responsible to the Safer Rotherham Partnership.

The self-assessment and business plan will be discussed at the next meeting, in June 2016.

6. RLSCB Sub Group Update Reports

The new report templates, which were discussed at the RLSCB Development Day, will be used during future meetings to show how the sub groups' activities relate to the board's priorities and how they impact upon safeguarding children.

6.1 Child Sexual Exploitation Sub Group – Gary Ridgeway

In Mr Ridgway's absence, Mr Morris gave a brief update on the progress of the Child Sexual Exploitation Sub Group.

There was a discussion about the community reference group, which acts as a conduit for disseminating information from the RLSCB to local communities and vice versa; the group has met three times, and a wide variety of people have attended and participated in its activities. It was agreed that further discussion is needed about how this group can be sustained, and about the possibility of widening its remit to include other aspects of safeguarding, such as female genital mutilation and child neglect – Mr Rasool, who has attended meetings of the group, felt that there could be benefits to widening the remit in a way that community groups will find acceptable. The Jay report included a recommendation about the need for better engagement between the local authority and minority and community groups, and attendance at the community reference group has been so rich and diverse that closing it down would be a missed opportunity. The RLSCB and the CSE Sub Group must find a way of using the group for broader community engagement, whilst being clear about what they hope to achieve.

Mr Thomas asked the Board to mark the work of Operation Clover, noting that all agencies have worked together to deliver support to the victims and bring about a successful prosecution. Other ongoing operations were noted.. Ms Cassell stated that the annual report needs to reflect all of the work that has taken place across

partnerships on the subject of child sexual exploitation.

The CSE Sub Group commissioned a 'deep dive' audit of cases that were handled by the Evolve Team: this involved managers and practitioners attending a learning event to discuss these cases on a multi-agency basis. The audit report has been discussed by the sub group, which decided that further work is needed in order to establish which teams have ownership of the agreed-upon recommendations and to ensure that they are being taken forward. Oversight of the recommendations will fall under the remit of the Learning and Improvement Sub Group. Ms Cassell noted that the CSE Sub Group will need to decide where the actions should be reported, which will require a clear action plan.

The CSE Sub Group's delivery plan is approximately 80% complete, and will be presented to the Improving Lives Select Committee on the 07/04/2016. The sub group has discussed how they can ensure that actions have been dealt with, and Mr Ridgway will discuss this with the board members and Chair. It was agreed that the sub group must be able to provide clear evidence that the actions have been completed, and that they have had the intended outcome. Mr Morris and Ms Cassell plan to discuss all of the sub group action plans in this context.

6.1.1 CSE Needs Analysis and Salford University Report – Jo Abbott

Ms Abbott explained that The University of Salford was commissioned by RMBC to produce a needs analysis report on services for child sexual exploitation victims in Rotherham, and that the report itself focuses on hard to reach communities.

The key findings of the report included that:

- More clarity is needed on the definition of child sexual exploitation.
- There are signs of renewed trust in the local authority.
- Many people identified problems caused by the negative media coverage of the town.
- An ethos is developing within Rotherham that protecting children is everyone's responsibility.
- All communities have pride in Rotherham, but right wing marches and media coverage have created tensions.
- As well as the victims, innocent bystanders and whole communities have been affected by child sexual exploitation and the ensuing media coverage.
- Members of the public should be encouraged to recognise and report child sexual exploitation.

The findings of the report have been fed back to the CSE Sub Group and the Post Abuse Support Group, and will be used to develop commissioning specifications for new services. The author has also been asked to present her findings at a conference organised by Apna Haq.

Mr Thomas stated that the report is being used to inform the 'invitation to tender' for longer-term post abuse support services; the base project will close at the end of March 2016, and the cabinet recently agreed to extend the existing provision in order to allow more time to discuss the demand that will arise as a result. The cabinet will meet in June 2016 to discuss longer-term provision, the contracts for which will run for three to five years.

The needs analysis report is in the public domain, and can therefore be added as a link on the RLSCB website.

6.2 Performance and Quality Assurance Sub Group – Tracey McErlain Burns

Agenda item:

Action:

In the absence of Ms McErlain-Burns, who had already provided a written report for distribution, Mr Morris gave an update on the progress of the Performance and Quality Assurance Sub Group.

Nine months ago, the Performance and Quality Assurance Sub Group developed the Performance Management Framework (PMF), a very comprehensive document that includes both qualitative and quantitative information from single agencies and the partnership work to safeguard children.

At the last sub group meeting, it was noted that Rotherham's re-referral rate is higher than that of both its statistical neighbours and the national average: the conversion rate from contact to referral is only 41%, which means that only four of every ten contacts to the front door go on to become referrals. These figures may be affected by the development of the Early Help pathway, and so the sub group will need to see reports from both Early Help and MASH at its next meeting in order to develop a hypothesis about how the ongoing changes will affect the PMF's figures. Mr Thomas stated that the conversion rate shows that practitioners need to learn how to assess cases, rather than immediately referring them to MASH.

Ms Cassell instigated a discussion about what performance and quality assurance information the RLSCB requires. **It was agreed that shorter summary report should be distributed before each board meeting, and that the full PMF should be uploaded onto the secure portal so that members can analyse the results in more depth; in addition, screenshots will be provided to demonstrate the key trends. Mr Morris will take this action forward.**

Ms Schofield asked for clarification about whether the sub group examines the way in which audits are undertaken, as well as the results; one of the learning points from the CSE audit related to feedback from Sarah Poolman, who felt that the audit tool was too social care focussed. Mr Morris explained that a new audit tool, modular in approach, had been developed in response to this feedback; this tool, which will be used in the next round of the CSE audit, is less prescriptive when used by someone who can critically evaluate practice. It was agreed that agencies must choose the right person, with the right experience and skill set, to critically reflect upon the agency's services.

Mr Thomas suggested that the RLSCB should look at some of the indicators in more depth, including the high number of strategy discussions, which could have an impact on the number of children who are made subject to child protection plans, and experience of young people in care, especially around the child's voice.

6.3 Child Death Overview Panel – Jo Abbott

Ms Abbott gave an update on the activities of the Child Death Overview Panel, which has met once since the last RLSCB meeting.

The membership of the panel continues to be reviewed, and it has been agreed that members can be co-opted to review specific cases as and when required. An informal training session on modifiable risk factors was held in January 2016, at which the participants looked at the Form Cs that were submitted for two previous cases.

Two deaths were reviewed at the last meeting, and the following issues were raised: the transition of acute case for 16 to 18 year olds, housing conditions, and safe sleeping. Anna Clack from Public Health is taking the lead on the issue of how to feed the results of the safe sleeping audit to front line practitioners and report back to the Child Death Overview Panel. Ms Cassell, who had attended the last meeting of the panel and found it very helpful, suggested that the RLSCB and CDOP could consider holding a dip-sample audit of parental knowledge around safe sleeping. Mr Thomas suggested that

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Action:

Public Health could pick up the role of children's centres in promoting safe sleeping, and Ms Hall suggested that practitioners' training in this area should be refreshed.

6.4 Serious Case Review Update – Phil Morris

Mr Morris gave a brief update on two cases that have been overseen by the Serious Case Review Panel. The criminal trial in the case of Child R, who was injured while staying overnight in hospital, has been deferred until November 2016. **The serious case review itself is complete, but, before the trial, the RLSCB will need to gather evidence to show that the recommendations from the review have been carried out.**

The Serious Case Review Panel held two meetings in November 2016 to discuss a child who had suffered injuries while in the care of her parents; the family in question had recently moved to Rotherham, but had a long history of involvement with services in Sheffield. The chair of the SCR panel recommended that this case should not be the subject of a serious case review, because it was felt that it did not meet all the criteria. The chair of the LSCB has sought out a second opinion on the recommendation on this case; this is good practice where there is a complex case.

Ms Cassell stated that the national panel has agreed that Child E, who was a victim of child sexual exploitation and familial sexual abuse, should not be the subject of a serious case review: a serious case review on this child could have created a precedent that might have led to other historical cases, many of which have already been analysed by the Jay and Casey reports, being reviewed again. However, work on this case is still taking place; an academic from Bedfordshire has been commissioned by the local authority to undertake a forensic analysis of the case, to find out if there is any further learning that can be disseminated to the partner agencies, and the case has been referred to Suffolk Police.

7. Update on Any Inspection Activity - All Members

Mr Baylis stated that Rotherham's College's early years nursery was recently rated as 'outstanding' by Ofsted, in a report that praised its robust arrangements for handling safeguarding concerns.

Ms Turvey noted that the South Yorkshire Community Rehabilitation Company's audit from Autumn 2015 will be revisited during the week beginning the 21/03/2016.

Mr Thomas stated that the latest Ofsted improvement visits were generally positive, with encouraging signs of multi-agency work around child sexual exploitation and evidence of good quality work from a newly qualified social worker. However, the fact that work in other cases required improvement shows that further progress is still needed.

Silverwood children's home was rated as 'declining effectiveness' in a recent inspection, while Liberty Short Breaks home was described as 'sustaining effectiveness'. Rotherham's residential care homes are subject to another review that will be discussed at a future meeting.

Mr Grimwood stated that the Youth Offending Service will be inspected by the Young Inspectors in April 2016; the Young Inspectors have already visited Rawmarsh Children's Centre and Cherry Tree House.

South Yorkshire Police are currently awaiting two separate inspections, and have received several last minute requests for data. Any recommendations and feedback from the inspections will relate to all of South Yorkshire, but the agency's representative will report back on the Rotherham context at the next RLSCB meeting.

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Action:

8. For Information:

NSPCC National Whistle Blowing Helpline

This document was submitted for information only and was publicised on the LSCB website.

MAPPA Annual Report 2014-15

This report was sent to the RLSCB so that it can ensure that Rotherham has effective MAPPA arrangements. However, while the report includes figures for all of South Yorkshire, there is little information that relates specifically to Rotherham. It was agreed that the RLSCB will require more local information if it is to be assured of the safety of Rotherham's MAPPA.

Mr Grimwood stated that each agency undertakes a yearly audit to check that they are compliant with MAPPA processes, and suggested that the RLSCB could ask to receive these audits. **It was agreed that Ms Turvey will ask the local chair of MAPPA for a data strand that can be incorporated into the audit cycle.**

Ms Turvey stated that the statistics show a very low level of recall, and that there have been no serious case reviews involving MAPPA for over a year, both of which are reassuring. However, these figures can only be placed in context if the RLSCB finds out the rate of recall for other areas.

9. Any Other Business

Ms Hall stated that a training event with the title 'Challenging Sexual Exploitation: Let's Talk About It' was held for GPs and their staff, with a further session for the wider community held in the evening that was attended by police officers and staff from Public Health. The training was very well received, and the trainer was very engaging.

Mr Morris gave a brief update on the Department for Education's 'reporting child abuse' campaign: he has met with the communication team to discuss what will work best in Rotherham, and they have produced appraisals of radio scripts and social media engagement. Mr Morris will keep the board members informed of the team's progress by email. The Department for Education has produced a survey set of six questions, one of which requires the RLSCB to submit two sets of figures for contacts and referrals received via MASH, with a three month gap between them.

There was a brief discussion about the child sexual exploitation conference that recently took place in Leeds. The speakers, who included victims and survivors, were very positive about the progress that Rotherham has made, but it was clear that the local authority has only just started on its journey. One message from the conference was that child sexual exploitation is a national issue.

Ms Shaw, wishing to correct an error in the recent media coverage of South Yorkshire Police's statistics, stated that the force had convicted more perpetrators of child sexual exploitation than any of the other forces that submitted data to the BBC. South Yorkshire Police's annual report will include information about offenders, for which they will need more details about perpetrator profiles and motivations – Ms Turvey informed her that Sarah Mainwaring may be able to help, because she is involved in the development of an offender profile. Mr Grimwood noted that the number of young perpetrators has increased, although the overall figure is still very low. It was agreed that these issues should be the responsibility of the Child Sexual Exploitation Sub Group.

Ms Wilson stated that the local housing allowance cap, which will be introduced in April 2018, will mean that supported accommodation providers such as Rush House and

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Action:

Fleming Gardens will no longer be viable. John Heeley and Sarah Champion are offering assistance to the agencies affected by the policy, and a petition opposing the cap has been drawn up. **The implications of national and local budget changes will be added to the agenda for a future meeting.**

Jason Harwin will no longer be a member of the RLSCB because he has been promoted. Mr Harwin was thanked for his contribution to the board and offered best wishes for the future. Mr Harwin's replacement is Chief Superintendent Rob ODell

10. Future Agenda Items

Early Help
Prevent Action Plan
LSCB Self-Evaluation and Business Plan

11. Future Meeting Dates for 2016

Date	Time	Venue
Thursday 2 nd June 2016	1pm – 4pm	Meeting Room 5A& B, Wing B, 4th Floor, Riverside House
Friday 9 th September 2016	1pm – 4pm	Meeting Room 5A& B, Wing B, 4th Floor, Riverside House
Thursday 1 st December 2016	1pm – 4pm	Meeting Room 5A& B, Wing B, 4th Floor, Riverside House

Appendix One

Actions Raised on 18.03.16

No:	Owner:	Details:	
Actions Raised on 18.03.16			
1	David McWilliams	It was agreed that Mr McWilliams should be asked to give a full presentation on the early Help Update Report at the next Board meeting in June	
2	All group	The group was asked to submit any updated actions on the Section 11 audit to Mr Stevens by the 31/03/2016, so that he can write a full report for the June Board Meeting.	Completed – see Agenda Item 4 (02.06.16)
3	Christine Cassell	Ms Cassell will find out what measure of control the RLSCB will be given over the quality and quantity of the support provision that will be commissioned by the DfE.	
4	Phil Morris	A copy of the LSCB self-evaluation will be included in the papers for all future RLSCB meetings.	Completed
5	Phil Morris and Vicky Schofield	Mr Morris and Ms Schofield will consider how the neglect priority will be structured within the LSCB Business Plan.	Completed – see Agenda Item 7 (02.06.16)
6	Phil Morris	The needs analysis report is in the public domain, and can therefore be added as a link on the RLSCB website.	This is included in the re-development of the LSCB website which will be completed by the end of June 2016.
7	Phil Morris	It was agreed that shorter Performance and Quality Assurance summary report should be distributed before each board meeting, and that the full PMF should be uploaded onto the secure portal so that members can analyse the results in more depth; in addition, screenshots will be provided to demonstrate the key trends. Mr Morris will take this action forward.	Completed – see Agenda item 9.2 (02.06.16)
8	Phil Morris	The Child R serious case review itself is complete, but, before the trial, the RLSCB will need to gather evidence to show that the recommendations from the review have been carried out.	Correspondence to organisations seeking assurance on implementation of learning 26.05.16
9	Maryke Turvey	Ms Turvey will ask the local chair of MAPPA for a data strand that can be incorporated into the audit cycle.	
10	Sarah Dale	The implications of national and	

No:	Owner:	Details:
		local budget changes will be added to the agenda for a future meeting.

Update on Actions Raised at 17.12.2015

No:	Owner:	Details:
Actions Raised on 17.12.2015		
1	Rebecca Wall	<p>Amend the LADO report to remove comment regarding LADO referrals going through MASH from October 2015, as this is currently not the case.</p> <p>Ms Schofield stated that this issue has been discussed by the MASH Strategic Group. Any new policies should be signed off by the Performance and Quality Assurance Sub Group before being presented to the board, and Ms Schofield can then follow up their implementation through the Learning and Improvement Sub Group.</p> <p>All partners must be clear about referral routes for the LADO, so it must be written into the RLSCB's policies and procedures. This policy will be discussed at the next Learning and Improvement Sub Group meeting.</p>
2	Elaine Redding	<p>Establish the percentage of the referrals by workforce for each agency and update the LADO report.</p> <p>Action Discharged. Ms Schofield stated that she is aware of the issue, and it was agreed this information should be gathered for the next LADO annual report.</p>
3	Chair / Business Manager	<p>Review the prevent action plan at RLSCB in June 2016 for the RLSCB to understand its responsibilities as part of the Prevent Duty.</p> <p>This item will be dealt with when the new action plan is developed and has been to the Safer Rotherham Partnership.</p>
4	Phil Morris / Vicky Scholfield	<p>Set up a task and finish group to develop a pathway for prevent referrals for children and young people.</p> <p>Mr Morris stated that the partnership's Prevent action plan is being led by the Community safety Team, and will be discussed at their next partnership meeting in April 2016.</p> <p>Ms Schofield has been asked to chair the Channel Panel, which will pick up the pathway for referrals: she already has a draft panel in place, and the first meeting will be convened in April 2016 with a draft terms of reference. The completed draft of the pathway will be signed-off the Safer Rotherham Partnership before being taken through the usual governance process – it will also be discussed by the MASH Steering Group.</p> <p>Colleagues from South Yorkshire Police have built intelligence checks and the vulnerability assessment framework, which can help colleagues to decide whether or not to refer a case to Channel, into the framework. Ms Schofield will provide an update on Prevent / Channel at the next meeting.</p>
5	Phil Morris	<p>CSE Needs Analysis and Salford</p> <p>Action Discharged.</p>

No:	Owner:	Details:	
		University Report to be an agenda item for the next meeting.	
6	Phil Morris	Explore the use of a secure portal where the CSE action plan is available for Board members to access and see most current version.	Action Discharged - The new secure portal is online, and the new CSE action plan is due to be added. This action will be reviewed at the next meeting.
7	Phil Morris	Establish a link with the Royal College of Policing Regional CSE Coordinator.	Action Discharged. Mr Morris has established that South Yorkshire Police have a key link with the Royal College of Policing.
8	Chair	Seek clarity between the LSCB and the Improvement Board, to ensure that duplication of challenge and assurance and work does not occur.	See action 5
9	Chair	Explore sharing training and other areas of LSCB work across other areas, and the introduction of shared sub groups.	This work is awaiting the outcome of the national review of LSCBs.
10	All	Board Members to register on Tri-X to receive updates to Rotherham procedures.	All members must take this instruction back to their agencies in order to ensure that all practitioners can be immediately alerted to any changes in policy and procedures. Mr Morris will send out the link to the rest of the RLSCB.
11	Chair	Appoint new chair for Learning & Improvement sub group	Action Discharged. Appointed Vicky Schofield, new Head of Safeguarding & Quality Assurance, with next meeting to be on 8 th April. Discharged
12	Teresa Roche & Elaine Redding	Discuss carrying out Internal Management Reviews for the SIDS Death where a lack of escalation was identified.	To be carried over to the next meeting.
13	Chair	Discuss with Jean Imray social care representative for CDOP.	Action Discharged. Now represented by Julie Hall.
14	Chair	Produce a proposal to build funding for SCR's into the RLSCB budget.	The budget needs to follow on from the RLSCB's priorities ,as determined by the business plan; will include contingency funds for the cost of serious case reviews.
15	Phil Morris	Write to Board partners for confirmation of their contribution for the financial year 2016-17	Mr Morris confirmed that letters and invoices have been sent out to lead officers.
16	Julie Lodge	Supply the link for the Safeguarding Film screened at the RDASH Safeguarding conference.	Mr Morris will check that Julie Lodge has completed this action. Action Discharged Link emailed out to members 07/04/16