

Agenda - Meeting to discuss an Allegation against a Professional

1. Welcome and Introductions

2. Confidentiality statement

The strategy meeting is convened under Rotherham Safeguarding Children Partnership procedures and guidance relating to allegations of abuse made against a person who works with children as outlined in "Procedures for managing allegations against people who work with children" of "Working Together to Safeguard Children. This meeting is of a sensitive nature and information shared in this meeting should not be discussed outside of this meeting unless it is necessary to do so to safeguard another child/young person or if a professional body needs to be informed in connection with that person's professional registration.

The adult being discussed must not be informed of the details of this meeting before consideration has been given to the implications this may have on any ongoing investigations.

The minutes of this meeting are also confidential and must not be shared with anyone outside of this meeting without the express permission of the Chair

3. Confirmation of details of the alleged perpetrator

4. Confirmation of details of the child involved

5. Reason for meeting - Brief outline of the allegation

6. Circumstances Leading to the Strategy Meeting

- Any action taken by agencies; employer, police, social Care

7. Relevant Background Information

- The children involved in the incident/allegation / Consideration of the Child and circumstance
- The Perpetrator/Employee
- Does he/she have any previous allegations
- Does the perpetrator have any children in their care?

8. Discussion

- Analysis of risk to children and young people
- Voice of the child(ren) affected
- What does the investigation look like
- Analysis of risk
- Information Management or Media Issues/Notifications needed

9. Duty of Care to the Employee

10. Chairs Summary

11. Strategy and Action Plan from this meeting

12. Outcome of the investigation

- *Conclude with the final outcome*
- *Lessons Learnt*

13. Date and time of next meeting if required