

## Rotherham Local Safeguarding Children Board (RLSCB)

### Minutes from the meeting of Rotherham Local Safeguarding Children Board, held on Thursday 17<sup>th</sup> December 2015, 1pm – 4pm in Meeting Room 5a & 5b, 4<sup>th</sup> Floor, Wing B, Riverside House

#### In attendance:

Christine Cassell– Chair	Independent Chair, Rotherham Local Safeguarding Children Board
Stacey Attenborrow- Minutes	RLSCB Administrator, Rotherham Local Safeguarding Children Board
Phil Morris - Advisor	Business Manager, Rotherham Local Safeguarding Children Board
Tracey McErlain-Burns - Member	Chief Nurse, The Rotherham NHS Foundation Trust
David McWilliams – Member	Assistant Director, Early Help and Family Engagement, RMBC
Catherine Hall – Attending on behalf of Sue Cassin	Designated Nurse for Safeguarding Children, Rotherham Clinical Commissioning Group
Paul Grimwood – Member	Youth Offending Services Manager, Rotherham Council
Maryke Turvey – Member	Assistant Chief Officer, Rotherham/Doncaster Cluster , The South Yorkshire Community Rehabilitation Company
Sarah Mainwaring – Member	Head of South Yorkshire National Probation Service
Teresa Roche – Member	Director of Public Health, RMBC
Gordon Watson – Member	Councillor, RMBC
Julie Lodge - Member	Nurse Consultant, RDASH
Carol Adamson – Advisor	Community Engagement Officer, RMBC
Elaine Redding – Advisor	RMBC
Pepe Di'Lasio – Member	Head Teacher, Wales High School
Jane Parfremment – Member	Director, Safeguarding Children and Families, RMBC
Julia Arechiga – Attending for Gillian Alton	Rotherham College of Arts and Technology
Karen Rodger – Attending for Carole Lavelle	Deputy Director of Nursing, NHS England
Jason Harwin – Member	Chief Superintendent, District Commander for Rotherham, South Yorkshire Police
Rebecca Wall – Advisor	Safeguarding Unit Manager, RMBC
Jayne Hopkinson – Advisor	DfE Advisor, RMBC
Jean Imray – Member	Interim Deputy Strategic Director of Children's Services, RMBC

#### Apologies:

Tracy Holmes – Advisor	Head of Corporate Communications and Marketing, RMBC
Ann Riley – Member	Service Manager, CAFCASS
Karen Borthwick – Member	Director of Education & Skills, RMBC
Linda Harper – Member	Interim Director Commissioning and Performance, RMBC
Spencer Rowland – Member	Station Manager, South Yorkshire Fire and Rescue
Dawn Peet – Member	South Yorkshire Fire and Rescue
Robin Williams – Advisor	Service Solicitor, RMBC Legal Services
Gillian Alton – Member	Rotherham College of Arts and Technology
Dave Richmond – Member	Director of Housing and Neighbourhoods, Neighbourhoods and Adult Services, Rotherham Council
Graeme Betts – Member	Interim Director of Adult Social Care, Neighbourhoods and Adult Services
Carole Lavelle – Member	Deputy Director of Nursing, NHS England
Ian Thomas – Member (unable to attend for medical reasons)	Strategic Director, Children and Young People's Services, RMBC
Jayne Andrews – Member	Head of Safeguarding, Yorkshire Ambulance Service
Sue Cassin - Member	Executive Lead for Safeguarding, Rotherham Clinical Commissioning Group
Gary Ridgway - Member	Assistant Director, CSE Investigations, RMBC
Richard Williams - Member	Principal, Thomas Rotherham College
Deborah Wadsworth – Lay Member	Lay Member

**Agenda  
item:**

**Action:**

1. Welcome / apologies and introductions

Christine Cassell was introduced as the new Independent Chair for the RLSCB.

A number of apologies were noted. Discussions will take place regarding meeting times, to ensure they are inclusive for all members.

2. Previous RLSCB Minutes from 03.09.2015 and Matters / Actions Arising

The minutes were taken as an accurate record of the meeting.

Updates on the actions from 03.09.2015 can be found in Appendix 1.

Agreement sought from Board members for the minutes of the meeting to be more succinct, capturing the main points. Board Members will sign off the minutes prior to publication.

3. Allegations Against Professionals and Carers (LADO) Annual Report 2014-15 – Rebecca Wall/Elaine Redding

Updated report following previous submission to September RLSCB.

The focus of the report is progression, with consideration given to where the LADO service is currently and future plans.

Key points:

- There is not a high transfer rate from contacts to LADO. This represents an increasing awareness of LADO and where to seek advice. Further refinement of this process is required.
- Excellent working relation with South Yorkshire Police. There is now one main contact, which has led to good threshold conversion.
- Breakdown of contacts taken place with Health to identify any areas requiring additional training. Establishing if internal processes are being followed.
- Further need to focus on links with BME communities.
- Understanding the role of the Education Officer, offering training through RLSCB.

Comments were sought from Board Members:

Tracey McErlain Burns commented that the new arrangements from October 2015 for LADO's to be taken through MASH had not been communicated across the partnership.

Currently there is no agreement for LADO's to go through MASH. Once this is a viable option, partners will be involved. Chair asked to be kept updated on progress towards achieving this.

TRFT would welcome the opportunity to take part in teleconferencing for strategy meetings. An opportunity to report outcomes, and receive information regarding changes to practice as a consequence would also be welcomed.

Jason Harwin suggested a comparison with other areas, and information on what is being done to improve practice. Rebecca Wall advised that comparisons cannot be made at present as thresholds vary by area.

**Action 1**

**Agenda  
item:**

**Action:**

Chair added that there is no sense of what proportion of the workforce the figures represent. With assistance from partners, this could be achieved. Board members agreed with this.

**Action 2**

Jean Imray added that the MASH steering group has been re-established to take this forward.

Paul Grimwood requested rewording of the references to Youth Offending on page 9, regarding no contact. This was as a result of no referrals from Youth Offending. Jane Parfremment added that Youth Offending are part of Integrated Youth Services, with one lot of figures reported. Elaine Redding suggested that work needs to be done to provide clarity on the sources of referrals.

Board Members all agreed that further consideration should be given to teleconferencing for strategy meetings, and the need to capture practice change as a result of LADO referrals.

LADO update required in 6 months.

**4. Prevent Update – Carol Adamson**

A PowerPoint presentation (provided) offered an overview on what the prevent duty is, the threat to UK as seen by the government, governance arrangements in Rotherham, and the local risks.

Points to consider:

- There is no current link between RLSCB and the Adults Safeguarding Board, this is needed.
- Feedback from the police in relation to counter terrorism identified a need to build links with local agencies.
- Fundraising for terror groups is a key issue.
- A task and finish group has been set up to consider the prevent duty. This has produced action plans and a list of risks.
- Prevent referrals are increasing in Rotherham. Clear reporting procedures for partners are required.

Cllr Watson queried if the Board has a responsibility to train employees on the prevent strategy, including delivering to schools.

Schools have a responsibility in their own right to deliver training; however the wider issue needs to be built into every aspect of safeguarding. CYPS have supported schools by delivering training but further work may be required. A gap has been identified for training within pupil referral units, children's homes and foster homes.

Chair agreed that an assessment of the effectiveness of training was needed. Pepe Di'Lasio added that his school received prevent training, which had been well received by staff, had good context, and gave examples and risks. Staff are now more focussed following the training.

Schools currently report on specific incidents. We need to consider creating a code to log incidents which fall under the category of prevent.

**Agenda  
item:**

**Action:**

In terms of the action plan, this is a good opportunity to refresh and ensure actions are correct and current. The action plan will be presented at the Safer Rotherham Partnership Board; however the plan should have scrutiny at RLSCB.

**Action 3**

Mapping work is currently taking place to identify other groups and youth groups.

The RLSCB does have a procedure in place to reflect the prevent duty, titled 'Supporting Children and Young People Vulnerable to Violent Extremism'. Whilst the procedure is fit for purpose, there is as yet no pathway for professionals to follow.

**Action 4**

A task and finish group requires initialising to produce a pathway. This will then be sent to Board members to seek agreement.

**5. RLSCB Sub Group Update Reports**

**5.1 Child Sexual Exploitation Sub Group – Gary Ridgeway**

Report does not include in detail the CSE analysis and Salford University report, which were presented at the Improving Lives Select Committee yesterday. Board members agreed the CSE Analysis and Salford University Report should be on the next agenda and consideration to be given whether it is published on the RLSCB website. Board members require sighting of the CSE Delivery plan. Jason Harwin suggested this be made available in its updated form for Board Members to access at any point.

**Action 5**

The Chair queried if Rotherham has access to a College of Policing CSE Coordinator. Jason Harwin confirmed the Rotherham Coordinator is assisting with mapping work, and is currently linking into national initiatives. Jayne Hopkinson added that a review carried out last year identified that nationally there is not a consistent approach. However with the appointment of a new regional contact, this should bring some cohesion.

**Action 6**

**Action 7**

A new group has been established, who are moving fast to standardise the profile.

**5.2 Performance and Quality Assurance Sub Group – Tracey McErlain Burns**

Topics discussed:

- The group acknowledges that an early help strategy is being developed. However the Sub group feels the Children and Young People's board should be held to account by LSCB to ensure no slippage.
- Out of area placement; should we have low levels of tolerance for levels of placement, with different consideration for children who are well-established.
- Standard of accommodation for LAC; can the Corporate Parenting board provide assurance standards are being improved.
- Group is considering the review of MASH and to what extent it meets the statutory requirement to respond to referrers. Could the Board have some influence?

Jean Imray suggested this sub group is at risk of taking over work currently carried out by the Improvement Board, who also has a focus on out of area placements, based on the interests of child. Rather than duplicate work, the RLSCB could ask for assurance from the Improvement Board. This would allow the sub group to focus on other priority areas, such as a multi agency approach to improving the outcomes of looked after children.

**Action 8**

A future priority for LAC children is to ensure the voice of the child is recorded more robustly. It does currently happen, but has not been thoroughly developed.

**Agenda  
item:**

**Action:**

Thanks given to Jayne Hopkinson for her contribution to this sub group.

5.3 Learning and Improvement Sub Group – Jane Parfremment

The report outlines the range of training provided including number of attendees. The Strengthening Families Framework for Case Conferencing has been well received. . Learner satisfaction is good.

Prevent training needs to be specific and have a focus area.

One issue specific to 2 agencies, is achieving best evidence training, linked to interviewing of child witnesses. Previous joint investigation training was not detailed enough, and very theoretical. The new program has been developed and run by South Yorkshire Police and will commence in new year.

Good representation from partners. Some partners have responsibilities over a broad geographical span, and are attending multiple boards and meetings. Queried is there an opportunity to share training resources across areas, and for combined sub groups.

**Action 9**

Safeguarding policies have been updated and have gone live on Tri-X this week.

**Action 10**

Jane Parfremment is leaving; therefore a new chair is required. The RLSCB Chair will consider this.

**Action 11**

Thanks were given to Jane Parfremment for chairing the sub group.

5.4 Child Death Overview Panel – Teresa Roche

There has been 1 meeting since the last RLSCB meeting, with 2 SIDS deaths being reviewed. Learning from one of the cases evidenced that professionals had engaged well with the family and offered appropriate support. Family issues included poor housing in a privately rented home, with a landlady who was slow to react to the issues. RMBC were involved with the issues in the home, however as the home was privately rented, could not carry out any remedial work themselves. An action from the meeting was to establish if the council has any powers in this situation.

Jason Harwin highlighted that this case has elements of neglect, if parents are raising children in unsuitable housing.

Elaine Redding considered the case to demonstrate a lack of escalation, and would benefit from an internal management review with agencies involved, to establish if escalation could have taken place.

**Action 12**

The classification of this death at CDOP was that it was a sudden infant death with modifiable factors.

At present there is no Social Care representation at CDOP.

**Action 13**

Following the Safe Sleeping audit, a re-audit will be required.

5.5 Serious Case Review Update – Phil Morris

The Child R SCR concluded in 2014 and was approved by board in 20155. Criminal proceedings have been delayed until April 2016; publication will take place after this.

**Agenda  
item:**

**Action:**

Chair questioned if learning from this case has been disseminated. Tracey McErlain Burns confirmed this had taken place within TRFT, but there had been no audit of learning. When the SCR is published the RLSCB needs to be in a position to demonstrate that learning has taken place.

The National SCR Panel are considering Child E. The RLSCB is awaiting their advice and feedback.

The Panel heard a case referred by another Local Authority. The recommendation from this will be made to the RLSCB Chair.

At present there is no SCR Chair. However the sub group needs to ensure it is meeting regularly to consider learning from other areas also.

**6. Update on Any Inspection Activity - All Members**

- South Yorkshire Police - Jason Harwin  
Audit activity has taken place, with a formal update and action plan provided at the next meeting. There has been some good progress in relation to CSE missing persons.

It has been recognised that more focus needs to take place around domestic violence.

- The Rotherham Foundation Trust (TRFT) - Tracey McErlain Burns  
Following the CQC report, TRFT are reporting monthly on progression of their actions. Are also taking part in progression audits and mock inspections, which are planned in.

- Clinical Commissioning Group (CCG) - Catherine Hall  
The CCG are aware that audit updates need to be provided to the Improvement Board and RLSCB.

- RDASH - Julie Lodge  
Recent CQC inspection, the report is currently in draft for completion in January 2016. Feedback will be provided at the March meeting.

- Social Care, RMBC - Jane Parfremment  
The Children's Home inspection was inadequate. Currently consulting on a proposal to close the home. An overarching review of all children's home provision is taking place. It will consider what is needed for the homes to be fit for purpose.

Jayne Hopkins added that Ofsted are continuing to visit every other month for progress updates.

The Ofsted Improvement visits have looked at front door services and CSE. They plan to look at LAC. Feedback has been encouraging for MASH. The major problems are around the quality of assessments; there is evidence of management oversight, but Ofsted query the quality. Their views coincided with the Councils own observations.

**7. LSCB Budget Update**

Jason Harwin commented that the Police and Crime Commissioner holds their contribution to the RLSCB.

There has been a small underspend from last year's accounts. All members were in agreement that this amount should be carried forward.

Jane Parfremment added that there is no budget within the Board for SCR's. Previous agreement had been for agencies to contribute towards these on an as and when basis.

**Action 14**

**Agenda  
item:**

**Action:**

However Board members now feel that a contingency fund is preferred.

Approaching the new financial year, it is advisable to contact partners to ensure their contribution for the forthcoming financial year is secured.

**Action 15**

8. LSCB Board Development and DfE Bid for Innovation Funding – Christine Cassell

National review of LSCB's was announced on Monday.

For the development of the Board, securing DfE innovation funding would be extremely beneficial.

The Board needs to be sufficiently robust to take on the extra responsibility this funding would bring, and have a strong development process.

Suggestions for the bid have been gathered, and thanks were given to those who offered suggestions, these included:

- Ensuring the work relating to the voice of children was meaningful.
- Improving the public perceptions of Rotherham, including partners and RMBC.
- Strengthening quality assurance
- Engaging with young people, and
- Improving the general rigour of board.

Following this discussion, Board members agreed that a development day would be beneficial.

A short exercise took place, where members were given a task to complete in groups. Feedback from this will be captured and distributed.

9. For Information

9.1 LSCB Executive Group Minutes – 03.12.2015

9.2 NHS Safeguarding Annual Report 2014-15

10. Any Other Business

The Rape and Serious Assault service is moving to Sheffield.

RDASH held a Safeguarding Week, which included a conference which screened a safeguarding film.

**Action 16**

11. Future Agenda Items

Teresa Roche explained that a task and finish group has been established to produce a pathway for FGM. How this will be rolled out is currently unknown.

The neglect strategy.

12. Future Meeting Dates for 2016

To be confirmed

Agenda  
item:

Action:

## Appendix One

### **Actions Raised on 17.12.2015**

No:	Owner:	Details:	
<b>Actions Raised on 17.12.2015</b>			
1	Rebecca Wall	Amend the LADO report to remove comment regarding LADO referrals going through MASH from October 2015, as this is currently not the case.	
2	Elaine Redding	Establish the percentage of the referrals by workforce for each agency and update the LADO report.	
3	Chair / Business Manager	Review the prevent action plan at RLSCB in June 2016 for the RLSCB to understand its responsibilities as part of the Prevent Duty.	
4	Phil Morris	Set up a task and finish group to develop a pathway for prevent referrals for children and young people.	
5	Phil Morris	CSE Needs Analysis and Salford University Report to be an agenda item for the next meeting.	
6	Phil Morris	Explore the use of a secure portal where the CSE action plan is available for Board members to access and see most current version.	
7	Phil Morris	Establish a link with the Royal College of Policing Regional CSE Coordinator.	
8	Chair	Seek clarity between the LSCB and the Improvement Board, to ensure that duplication of challenge and assurance and work does not occur.	
9	Chair	Explore sharing training and other areas of LSCB work across other areas, and the introduction of shared sub groups.	
10	All	Board Members to register on Tri-X to receive updates to Rotherham procedures.	
11	Chair	Appoint new chair for Learning & Improvement sub group	
12	Teresa Roche & Elaine Redding	Discuss carrying out Internal Management Reviews for the SIDS Death where a lack of escalation was identified.	
13	Chair	Discuss with Jean Imray social care representative for CDOP.	
14	Chair	Produce a proposal to build funding for SCR's into the RLSCB budget.	
15	Phil Morris	Write to Board partners for confirmation of their contribution for the financial year 2016-17	
16	Julie Lodge	Supply the link for the Safeguarding Film screened at the RDASH Safeguarding conference.	



## Update on Actions Raised at 03.09.2015

No:	Owner:	Details:	
<b>Update on Actions raised on 03.09.2015</b>			
1	Phil Morris and Gary Ridgway	Mr Morris and Mr Ridgway will incorporate the commissioners' feedback into the delivery plan, and the updated plan will be submitted by the 10/09/2015 so that it can be discussed at the 23/09/2015 commissioners' meeting.	Completed
2	Gary Ridgway	It was agreed that the updated delivery plan should be shown to all members of the RLSCB before it is handed over to the commissioners, and that Mr Ridgway will distribute the document as soon as it is ready.	Completed
3	Steve Ashley	Mr Ashley will raise the ownership of the delivery plan at his final meeting with Commissioner Manzie, and will arrange for the new Independent Chair to be briefed before his or her first meeting. The board needs to seek reassurance and clarity from the commissioner about the structure, and about who owns which part of the plan.	Completed
4	Phil Morris	It was agreed that any comments on the Draft 2014-15 Annual Report should be sent to Mr Morris by the 15/09/2015, and that the final version of the report should be written up, agreed, and sent out as soon as possible.	Completed
5	All RLSCB	Any comments about the Health and Wellbeing strategy should be made to Michael Holmes by the 04/09/2015, because the final draft will be endorsed at the development day in September.	Completed
6	Alison Iliff	Ms Iliff will make the links between national policy objectives and local aims clearer in the final version of the Health and Wellbeing strategy.	Completed
7	Rebecca Wall	It was agreed that the final report covering the 2015-15 financial year should be resubmitted to the board, and that Nancy Meahan should present it because, although Ms Wall is happy to take questions for inclusion in the final draft, she cannot answer them as she is not directly involved with the Local Authority Designated Officer.	Completed
8	Phil Morris	Mr Morris will pull together the logistical meeting for the Targeted Area Inspection, with a view to finding out what will be required and who should be involved. When the RLSCB receives the handbook, it should be considered at the Performance Sub Group, which will ensure that everything is being adequately covered.	Completed